

Hopkinton Public Library
Recommended Resources for Job Searching
March 2009

JOB LISTING SITES

Job Search Mega sites

www.careeroverview.com/job-search.html

Includes links to **Monster.com**, **Careerbuilder.com**, **America's Job Bank.com**, **CareerJournal.com**, **DirectEmployeer.com**, **USAJobs.com** and **TrueCareers.com**.
and many more.

Monster – Boston Area Jobs

www.boston.com/jobs/

Quintessential Careers

www.quintcareers.com

www.Academic360.com

For academic job hunting. Faculty, administration etc.

CAREER RESOURCES

Information on:

[Cost of living in the US cities](#)

<http://www.bestplaces.net/COL/>

Employment and Wages:

http://stats.bls.gov/oes/oes_data.htm

Occupation Outlook Handbook:

<http://www.bls.gov/oco>

[Federal Pay and Leave:](#)

<http://www.opm.gov/oca/>

<http://www.Salary.com>

Mass. Career Information Center (MassCIS)

Explore career options; identify your skills and more...

<http://www.masscis.intocareers.org/default.aspx#>

(user name=worcestercc. password=Worcester)

U.S. Department of Labor

www.doleta.gov/jobseekers/

Skill Assessment tools

www.doleta.gov/jobseekers/assess_yourself.cfm

Searching for a career that's right for you? An important first step is to assess your skills to help you make the right career choices.

www.doleta.gov/reports/DESA_skill.cfm

Skill Assessment and the Occupational Information Network (O*NET®) System
-Manages the Occupational Information Network (O*NET) system. The O*NET system includes online access to detailed occupational skill and characteristics information, career exploration assessment tools, downloadable databases, and other resources.

O-Net Center – employment information

<http://www.onetcenter.org/>

North American Industry Classification System
Classification of Business Establishments (former SIC codes)
<http://www.census.gov/eos/www/naics/>

COMPANY INFORMATION**Worcester Public Library – Business & Finance**

http://www.worcpublib.org/web_resources/business.html

Directory of Companies

<http://www.hoovers.com/free/>

Thomas Register

<http://www.thomasnet.com/>

Annual Reports

www.annualreports.com

SEC Filings

www.FreeEdgar.com

Hopkinton Public Library on-line resources www.hopkintonlibray.org
Search for articles in magazines.

RESUMES, COVER LETTERS & INTERVIEWING

Guide to Resume Writing

www.jobweb.com/resumes.aspx/folderid=142

<http://msn.careerbuilder.com/custom/msn/resumesamples.aspx>

<http://career-advice.monster.com/resumes-cover-letters/Resume-Samples/jobs.aspx>